

## Parent Gateway Guide

4/2018

### Adding Students to a Currently Registered Account

From your child's school website, click on the SIS Gateway Tile.

- a. Click the "LOG IN" button or the link "Add Another Student to my Gateway Account"



**LOG IN**

All Gateway Users Login  
\*\*Use Google Chrome or Firefox\*\*

**OR**

Create a New Parent/Guardian Account  
[Add Another Student to my Gateway Account](#)

- b. Enter required information.

Username:	<input type="text"/>
Password:	<input type="password"/>
<a href="#">Forgot Password?</a>	
	<input type="button" value="Login"/>

- c. click the "Add Another Child" button and complete the same process as above for additional children.

[\[ I would like to ADD ANOTHER CHILD \]](#)

- d. After all students have been added, click the "I am FINISHED" button.

[\[ I am FINISHED adding students take me back to the portal \]](#)